

Butte County Management Employees Association



General Board Meeting

Minutes of BCMEA – January 10, 2017

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail,
CARPENTER, Tracey
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
THOMAS, Autumn
WRIGHT, Mike

ABSENT: SCHIELE, Cheryl (ERS) & FRANKLIN, Diane (RPEA)

CALL TO ORDER: 5:28 PM

INTRODUCTION OF GUESTS: **Not applicable**

ADOPTION OF AGENDA:

MOTION TO ACCEPT THE SECRETARY'S REPORT:

Motioned by: **Tracey Carpenter**

Seconded by: **Lacey Sanders**

Motion Carried

SECRETARY'S REPORT:

MOTION TO ACCEPT THE SECRETARY'S REPORT: 11-15-2016

Motioned by: **Autumn Thomas**

Seconded by: **Mike Wright**

Motion Carried

TREASURER'S REPORT:

MOTION TO ACCEPT THE TREASURER'S REPORT: 11-30-2016

MOTION TO ACCEPT THE TREASURER'S REPORT: 12-31-2016

Motioned by: **Mike Wright**

Seconded by: **Autumn Thomas**

Motion Carried

CORRESPONDENCE:

Butte County Management Employees Association



General Board Meeting

Nothing from the Post Office Box, based on report from Lacey Sanders

WEB SITE: (Lacey Sanders)

The new website is up and functioning, we have heard from members that it is very user friendly and easy to navigate.

She is still working on "redirect" from the old website to the new website.

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, as to the recent courts decisions where agencies have modified the rate of retirement, from what was in place at the time of hiring. This issue will likely move along to higher state courts.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders

247 Total We have had two (2) recent referrals via non-board member (Past President Brenda

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Nothing to report at this time

BENEFITS:

Terry Edwards, Lacey Sanders

Next meeting is set for February 2016 – to further discuss the By-Laws and dial in next plan of action for the group.

NEGOTIATIONS COMMITTEE:

Tracey Carpenter, Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is an active at this time, in light of the approval of the TA last month.

SCHOLARSHIP COMMITTEE:

We sought volunteers from the Board to participate on this committee, those who volunteered were:

Jessica Pederson

Autumn Thomas

Mike Wright.

Approval of the above volunteers:

Motioned by: **Terry Edwards**

Seconded by: **Tracy Carpenter**

Motion Carried

Butte County Management Employees Association



General Board Meeting

UNFINISHED BUSINESS:

Business Item:

1. ERS Contract
 - a. The current agreement was established many years ago.
 - b. It needs to be updated reflect current information and rates, etc.

2. Establish Scholarship Committee
We sought volunteers from the Board to participate on this committee, those who volunteered were:
Jessica Pederson
Autumn Thomas
Mike Wright.
Approval of the above volunteers:
Motedioned by: Terry Edwards
Seconded by: Tracy Carpenter
Motion Carried

3. Discuss soliciting a local CPA
Terry Edwards met with Jim at Davis & Hammond to discuss the potential of their agency handling the preparation of our annual Federal & State “Non-Profit” tax returns. It was estimated that this would cost us <\$500
 - Treasurer of the Board will prepare the annual 1099 documents as needed for applicable board members
 - Will also handle the submission of the 1096 and supporting documents to the IRS by the deadline and utilize “certified mail”; to document the timely submission
 - It was also discussed that by having an outside firm prep the above noted documents, it would meet the requirement from our By-Laws for an “outside review”.

4. Liability Insurance discussion
 - a. Annual cost is <\$2,800.
 - b. It renews in March
 - c. We are having difficulty obtaining

NEW BUSINESS:

Business Item:

1. SECRETARY of STATE = Tracey Carpenter shared about the need to file an annual document with the Secretary of State – SI—100 “Statement of Information”
During the meeting we reviewed and determined the information needed to complete.
Based upon this discussion, Tracey Carpenter will get the document submitted by the January 15th deadline.
She will pay the \$20 filing fee personally and then obtain a reimbursement from the Board.

ANNOUNCEMENTS:

Butte County Management Employees Association



General Board Meeting

[Nothing reported at this time]

MEMBER ISSUES:

BCMEA represented members:

[Nothing reported at this time]

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

[Nothing reported at this time]

ADJOURNMENT: [6:23] PM

NEXT MEETING: 03-14-2017

Butte County Management Employees Association



General Board Meeting

Minutes of BCMEA – February 07, 2017

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail,
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
THOMAS, Autumn
WRIGHT, Mike
SCHIELE, Cheryl (ERS) |

ABSENT:

CARPENTER, Tracey
FRANKLIN, Diane (RPEA)

CALL TO ORDER: 5:30 PM

INTRODUCTION OF GUESTS: **Not applicable**

ADOPTION OF AGENDA:

MOTION TO ACCEPT THE SECRETARY'S REPORT:

Motioned by: **Autumn Thomas**

Seconded by: **Ian Sanders**

Motion Carried

SECRETARY'S REPORT:

MOTION TO ACCEPT THE SECRETARY'S REPORT: 12-31-2016 & 01-10-2017

Motioned by: **Autumn Thomas**

Seconded by: **Mike Wright**

Motion Carried

TREASURER'S REPORT:

MOTION TO ACCEPT THE TREASURER'S REPORT: 01-31-2017

Due to meeting being held in the 1st week of month, so item was referred to the March 2017 meeting

Motioned by: **NA**

Seconded by: **NA**

Motion – no action

CORRESPONDENCE:

| **Form 1099 from Rabo Bank for T. Carpenter, based on report from Lacey Sanders** |

WEB SITE: (Lacey Sanders)

Butte County Management Employees Association



General Board Meeting

Lacey shared updates as to the new site, including the section for Board Members which is secured via Password. Also she will maintain the most recent 3 months of Board Meeting Minutes on the website.

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, he gets about 3 or so e-mails from D. Franklin per week; depending on activity in legislation etc. Will relay along to Board Members as needed.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders

247 Total Gain = 6 Loss = 6

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Nothing to report at this time, beyond the e-mails which they have been relaying.

BENEFITS:

Terry Edwards, Lacey Sanders

First meeting for 2017, working on dialing in the voting structure for the various union groups. Reviewed an initial understanding as to potential options for review this year. There is speculation as to the status of an HMO being offered for 2018 plans. Etna & Cigna will relay price structure in April, but CSAC/EIA and Anthem will relay their information in late June after PERS, due to their contractual arrangements. So once again it will likely be a tight window for review, informing of staff and putting options to a vote

NEGOTIATIONS COMMITTEE:

Tracey Carpenter, Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is inactive at this time.

SCHOLARSHIP COMMITTEE:

Jessica Pederson, Autum Thomas & Mike Wright

Committee has reworked the application and updates to be posted to website. Asking that FYI be relayed via our newsletter to members in March 2017.

UNFINISHED BUSINESS:

Business Item:

1. Monthly Newsletter to members via County e-mail structure
 - a. Items we wanted to include in March Newsletter:
 - i. Negotiation success
 - ii. "New" website address
 - iii. Scholarship deadline
 - iv. HI Committee information or perhaps links
 - b. Cheryl will confirm with P. Knorr (HR Director)
2. Reworking ERC Contract
 - a. T. Edwards & Cheryl have been working on this item to get it brought current. Will relay draft to Board members before moving forward on signatures.

Butte County Management Employees Association



General Board Meeting

3. **Liability Insurance**
 - a. Local quote for this item was higher than what we have been paying to current provider.
 - b. Best option is for us to continue with current providers |
Motedion by: T. Edwards
Secoded by: Lacey Sanders
Motion Carried
4. **Purchase nine (9) hand-held recorders; not to exceed \$1,000**
 - a. This was approved Board since our January meeting via e-mail voting; passed (01-26-2017).
 - b. M. Wright & L. Sanders are going to do some further research to finalize the best model for purchase
 - c. Also we had discussion as to how to store and share these recordings to Cheryl (i.e. "drop box). No decision was made at this time with regards to this storage and sharing. |

NEW BUSINESS:

Business Item:

1. **Approve 2017 Annual Budget**
 - a. Items as moved to the March Meeting in light of availability for Treasurer.
 - b. At this time the annual spending is about \$2,000 over revenue; need to ponder options of how to cover the gap (i.e. modify amount held as cushion in savings, continue efforts to build membership). Will discuss further next month.

ANNOUNCEMENTS:

[Nothing reported at this time |

MEMBER ISSUES:

BCMEA represented members:

[Nothing reported at this time |

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

2015: 2 still open

2016:

62 Opened

-45 Closed

17 Still Open

2017:

7 Opened

-2 Closed

5 Still Open

ADJOURNMENT: 6:35 PM

NEXT MEETING: 03-14-2017



General Board Meeting

CORRESPONDENCE:

Insurance invoice relayed to T. Carpenter, based on report from Lacey Sanders

WEB SITE: (Lacey Sanders)

Lacey shared that she had relayed the access information to board members for the board section. Also we will review the Representation Listing at the April Board Meeting

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, continue to watch and review legislative actions.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders

247 Total Gain = 2 Loss = 2

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Reviewed the recent court actions as to cell phones and personal e-mails used for business activity

BENEFITS:

Terry Edwards, Lacey Sanders

Most recent committee meeting, continue to work on dialing in the voting structure for the various union groups. The April meeting will include a presentation by the Teamsters as to what they will be offering their members for 2018.

NEGOTIATIONS COMMITTEE:

Tracey Carpenter, Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is inactive at this time.

SCHOLARSHIP COMMITTEE:

Jessica Pederson, Autum Thomas & Mike Wright

Deadline is 04-01-2017

UNFINISHED BUSINESS:

Butte County Management Employees Association



General Board Meeting

Business Item:

1. Monthly Newsletter to members via County e-mail structure
 - a. March Newsletter sent to members on 03-07-2017

2. Reworking ERS Contract
 - a. New agreement has been signed by both parties.

3. Liability Insurance
 - a. Approved by the Board at the meeting on 02-07-2017 to renew with current agency.
 - b. We have received the invoice for \$2,696 for the period of 03-16-2017 thru 03-16-2018

4. Purchase nine (9) hand-held recorders; not to exceed \$1,000
 - a. Reviewed the styles that had been relayed to board via e-mail
 - b. Purchase will move forward by L. Sanders with credit card and then obtain reimbursement from the union.

NEW BUSINESS:

Business Item:

1. Approve 2017 Annual Budget
 - a. Total Budget of \$76,695 in expenditures
 - b. At this time the annual spending is about \$2,500 over revenue; need to ponder options of how to cover the gap (i.e modify amount held as cushion in savings, continue efforts to build membership).

Motioned by: Tracey Carpenter
Seconded by: Lacey Sanders
Motion Carried

2. Identify the members of Election Committee – those members whose terms are not expiring
 - a. Five (5) Board Members terms expire in 2017
 - b. Committee was chosen and will review and update the needed documents
 - c. Announcement will be made to members
 - d. Board Members will be elected at June Meeting
 - e. Officers will be elected at July Meeting

ANNOUNCEMENTS:

Nothing reported at this time

MEMBER ISSUES:

Butte County Management Employees Association



General Board Meeting

BCMEA represented members:

|Nothing reported at this time|

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

2015: 2 still open

2016: 12 still open

2017:

12 Opened

-5 Closed

7 Still Open

ADJOURNMENT: 7:06 PM

NEXT MEETING: 04-11-2017

(In late March via e-mail communication the meeting was moved to 04-04-2017, with a consensus of board)

Butte County Management Employees Association



General Board Meeting

Minutes of BCMEA – April 04, 2017

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail,
CARPENTER, Tracey
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
THOMAS, Autum
WRIGHT, Mike
SCHIELE, Cheryl (ERS)]

ABSENT:

FRANKLIN, Diane (RPEA)

CALL TO ORDER: 5:30 PM (estimated time, as I overlooked writing it down)

INTRODUCTION OF GUESTS: Not applicable

ADOPTION OF AGENDA:

MOTION TO ACCEPT THE SECRETARY'S REPORT:

Motioned by: Dana Johnston

Seconded by: Tracey Carpenter

Motion Carried

SECRETARY'S REPORT:

MOTION TO ACCEPT THE SECRETARY'S REPORT: 03-14-2017

Motioned by: Lacey Sanders

Seconded by: Jessica Pederson

Motion Carried

TREASURER'S REPORT:

MOTION TO ACCEPT THE TREASURER'S REPORT: 03-31-2017

Motioned by: xxxxx

Seconded by: xxxxx

**Motion – No motion as item will be reviewed at the meeting in
May 2017**

Butte County Management Employees Association



General Board Meeting

CORRESPONDENCE:

3 scholarship applications given to committee, based on report from Lacey Sanders

WEB SITE: (Lacey Sanders)

Updates made as to the upcoming Board Election
Will do further research to “shut down” the old BCMEA website, so that we have a central point of contact with members.

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, continue to watch and review legislative actions.
Nothing specific at this time.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders

xxxx Total Gain = xx Loss = xx

Nothing to report at this as stat logs have not been received from County HR as of this time of this early meeting.

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Not a whole lot of news floating through at this time.

BENEFITS:

Terry Edwards, Lacey Sanders

Most recent committee meeting, the voting determination has been made; 20votes for the whole committee and it weighter by # of members in each group
Teamsters not setting a regional group similar to PERS.

NEGOTIATIONS COMMITTEE:

Tracey Carpenter, Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is inactive at this time.

SCHOLARSHIP COMMITTEE:

Jessica Pederson, Autum Thomas & Mike Wright

Deadline for submission was 04-01-2017
3 applications via mail and 1 hand delivered.

Butte County Management Employees Association



General Board Meeting

Committee will review by 3rd week of April and submit their decision to Board at the May 2107 meeting

UNFINISHED BUSINESS:

Business Item:

1. Status as to the purchase nine (9) hand-held recorders; not to exceed \$1,000
 - a. Purchase was delayed based on stock in Amazon website will try again to get these items purchased. |

NEW BUSINESS:

Business Item:

1. Modification of Dues Amount – Discussion and brainstorming with regards to income from dues and expenditures, including contingency for expenses such as arbitrations. Reviewing options as to how to present any changes to membership
 - a. Based on discussions, we had a motion but it was pulled in favor of further research
 - b. A sub-committee was formed:
 2. Tracey Carpenter (chair) + Mike Wright + Dana Johnston
 3. Brainstorm as to possible updates to Bylaws and review old and new ERS agreement

4. Review Listing by Department Assignment – Review and update as needed
 - a. Mike Wright will shadow Terry on DESS & BH issues
 - b. Mike Wright added to Public Health
 - c. Lacey will update the listing on the website

ANNOUNCEMENTS:

|Nothing reported at this time|

MEMBER ISSUES:

BCMEA represented members:

|Nothing reported at this time|

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

2015: 1 still open

2016: 9 still open

2017:

16 Opened

-8 Closed

Butte County Management Employees Association



General Board Meeting

8 Still Open

ADJOURNMENT: 6:27 PM

NEXT MEETING: 06-13-2017

Butte County Management Employees Association



General Board Meeting

Minutes of BCMEA – **May 09, 2017**

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail,
CARPENTER, Tracey
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
THOMAS, Autum
WRIGHT, Mike
SCHIELE, Cheryl (ERS)]

ABSENT:

FRANKLIN, Diane (RPEA)

CALL TO ORDER: 5:33 PM

INTRODUCTION OF GUESTS: **Not applicable**

ADOPTION OF AGENDA:

MOTION TO ACCEPT THE AGENDA: 04-04-2017:

With the additions of;

Survey Monkey Renewal
IS Policies = Review & Feedback

Motioned by: **Autum Thomas**

Seconded by: **Lacey Sanders**

Motion Carried

SECRETARY'S REPORT:

MOTION TO ACCEPT THE SECRETARY'S REPORT: 04-04-2017

Motioned by: **Terry Edwards**

Seconded by: **Tracey Carpenter**

Motion Carried

TREASURER'S REPORT:

Butte County Management Employees Association



General Board Meeting

MOTION TO ACCEPT THE TREASURER'S REPORT: 03-31-2017 & 04-30-2017

Motioned by: **Terry Edwards** Dana Johnston
Seconded by: **Autum Thomas** Lacey Sanders
Motion – Carried **Carried**

CORRESPONDENCE:

Very past due Scholarship Application & Junk Mail, based on report from Lacey Sanders

WEB SITE: (Lacey Sanders)

Archived section added to Director's section.

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, continue to watch and review legislative actions. Nothing specific at this time.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders

242 Total Gain = 3 Loss = 8

Nothing to report at this as stat logs have not been received from County HR as of this time of this early meeting.

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Nothing further beyond what has been sent via e-mail already.

BENEFITS:

Terry Edwards, Lacey Sanders

Reviewed items from most recent meetings, more items will come in the next few weeks and will need quick attention based on the timing of decision points.

NEGOTIATIONS:

Tracey Carpenter, Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is inactive at this time.

SCHOLARSHIP:



General Board Meeting

Mike Wright, Chair + Jessica Pederson & Autum Thomas

- 5 applications = 2 disqualified (1 late 7 1 incomplete)
- Motion to accept recommendation from the committee of 2 applicants
 - Motioned by: Autum Thomas
 - Seconded by: Lacey Sanders
 - Motion Carried Unanimously (T. Edwards abstained)

ELECTIONS:

Dana Johnston, Chair; plus Marygail Bender, Ian Sanders & Autum Thomas

- 4 Nominations: L. Sanders, T. Edwards, J. Pederson & M. Wright
 - Motion to accept all four (4) applicants
 - Motioned by: T, Edwards
 - Seconded by: Dana Johnston
 - Motion: Carried
- 1 Open Seat (2 year term ending 06-30-2019)

UNFINISHED BUSINESS:

Business Item:

1. Status as to the purchase nine (9) hand-held recorders; not to exceed \$1,000
 - a. Purchase totaled = \$469-89
 - b. Handed out to the following Board Members: JP, LS, IS, AT, TE, MB, MW & DJ. |
2. Scholarship
 - a. Recipients: Carli Parisi & Kyle Edwards
 - b. Committee will mail checks to recipients and relay acknowledgement of applications to those not awarded. |
3. Motion approved the waiving New Member (Back Dues until 08-01-2017)
 - a. Passed electronically 05-03 thru 05-2017. |
4. "Dues Modification" committee
 - a. Committee shared Historical Dues vs. COLA's
 - b. Committee added member Ian Sanders, in light of Tracy Carpenter's board term expiring.
 - c. Committee will regroup and pull further data in next 2 weeks for presentation at next Board meeting. |

NEW BUSINESS:

Business Item:

1. Job Spec Changes = Supervisor, Public Health Nutrition– discussion



General Board Meeting

- a. Waiting for feedback on our earlier questions
- 2. Timing of board minutes approval – discussion
 - a. Based on discussion will continue current pattern of approving minutes at the next Board meeting
- 3. Survey Monkey Renewal
 - a. Based on discussion it was agreed that the current version of program is most functional for our use and interactions with members
 - b. Cost for a year is \$250.00
 - c. Motion was
 - i. Motioned by: Tracy Carpenter
 - ii. Seconded by: Mike WrightMotion: Carried
 - d. Lacey Sanders will pay directly and be reimbursed
- 4. IS Policies = Review and Feedback has been requested
 - a. Mike Wright shared the background and the reasoning for breaking out from one document in to multiple documents, will support ease in updates when needed as we move forward
 - b. Board members will review and relay feedback to Terry Edwards based on the recent e-mail communication.

ANNOUNCEMENTS:

Nothing reported at this time

MEMBER ISSUES:

BCMEA represented members:
Nothing reported at this time

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

2015: 1 still open
2016: 9 still open
2017:
23 Opened
<11> Closed
12 Still Open

ADJOURNMENT: 7:05 PM

Butte County Management Employees Association



General Board Meeting

NEXT MEETING: 05-09-2017



General Board Meeting

Minutes of BCMEA – June 13, 2017

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail,
CARPENTER, Tracey
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
WRIGHT, Mike
SCHIELE, Cheryl (ERS) |

ABSENT:

CARPENTER, Tracey
FRANKLIN, Diane (RPEA)
THOMAS, Autum

CALL TO ORDER: 5:30 PM

INTRODUCTION OF GUESTS: **Not applicable**

ADOPTION OF AGENDA:

MOTION TO ACCEPT THE AGENDA: 06-13-2017:

With the additions of;

Updates to the "Rep List"

Initiation Fee Rework

Motioned by: **Dana Johnston**

Seconded by: **Lacey Sanders**

Motion Carried

SECRETARY'S REPORT:

MOTION TO ACCEPT THE SECRETARY'S REPORT: 05-09-2017

Motioned by: **Terry Edwards**

Seconded by: **Mike Wright**

Motion Carried



General Board Meeting

TREASURER'S REPORT:

MOTION TO ACCEPT THE TREASURER'S REPORT: 05-31-2017

Motioned by: **Terry Edwards**

Seconded by: **Marygail Bender**

Motion Carried

CORRESPONDENCE:

\$10 Refund from State Controller

Thank You card from scholarship recipient (PARISI) based on report from Lacey Sanders

WEB SITE: (Lacey Sanders)

Health Committee updates and update as to scholarships

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, E-mail from Dianne she will no longer be able to attend our meetings but continue relay information via e-mail to Board President. Information will be relayed along to Public Relations Committee who will review and forward information along to Board as needed.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders

241 Total Gain = 0 Loss = 1

Currently have six (6) pending applications.

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Nothing further beyond what has been sent via e-mail already.

BENEFITS:

Terry Edwards, Lacey Sanders

Reviewed items from most recent meetings,

- CSAC has bailed on submitting prices**
- Aetna only offering "Self-insured"**
- PERS will release rates on 06-21**
- Anthem will likely release rate on 06-22**

NEGOTIATIONS:

Butte County Management Employees Association



General Board Meeting

Tracey Carpenter, Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is inactive at this time.

SCHOLARSHIP:

Mike Wright, Chair + Jessica Pederson & Autum Thomas

Committee is inactive at this time.

ELECTIONS:

Dana Johnston, Chair; plus Marygail Bender, Ian Sanders & Autum Thomas

Committee is inactive at this time.

UNFINISHED BUSINESS:

Business Item:

1. **Dues Increase and potential By Laws updates needed**
 - a. Motion to increase dues by \$3 + % equal to COLAS
 - b. This was motioned by Mike Wright and Seconded by Lacey Sanders & Passed
 - c. Then further discussion to regroup the By Laws committee to dial in what we want to bring forward to membership as a whole, including how to present the dues increase in a solid manner for member to understand the need to have an economic cushion to address financial needs of the group.

NEW BUSINESS:

Business Item:

1. **Election of Officers at the Board Meeting on 07-11-2017**
 - a. At 7-11-2017 Board members are paid based on their duties in the prior month (i.e. President)
 - b. Office nominations submitted to Secretary by 5 pm on 07-07-2017
 - c. 24-hours before July Board Meeting (07-11-2017) Secretary will prepare ballot and submit to Board
 - d. Secretary will prepare hard copy ballots for use in voting by closed ballots on 07-11-2017
2. **Initiation Fee Rework as to what was approved at the April Board Meeting**
 - a. Determined to carry this forward to the meeting on 07-11-2017
3. **Update "Rep List"**
 - a. Reviewed various assignments and updated the document, which will be updated on the website.

ANNOUNCEMENTS:

Butte County Management Employees Association



General Board Meeting

[Nothing reported at this time]

MEMBER ISSUES:

BCMEA represented members:

[Nothing reported at this time]

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

2015: 1 still open

2016: 9 still open

2017:

34 Opened

<16> Closed

18 Still Open

ADJOURNMENT: 7:15 PM

NEXT MEETING: 07-11-2017



General Board Meeting

Minutes of BCMEA – July 11, 2017

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail,
CARPENTER, Tracey
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
WRIGHT, Mike
SCHIELE, Cheryl (ERS) |

ABSENT:

Due to the “Wall Fire” burning east of Oroville at this time many Board members have been handling extra duties with the EOC operations. Based on the only urgent item on the agenda for the meeting was the election of offices, it was determined that we would hold our officer election electronically and all other items on the agenda would roll to the August meeting.

NEW BUSINESS:

Business Item:

1. Election of Officers at the Board Meeting on 07-11-2017
 - a. Nominations were as follows:
 - President – Terry Edwards
 - Vice President – Lacey Sanders
 - Secretary – Marygail Bender
 - Treasurer – Mike Wright

All above nominations were approved via electronic e-mail process

NEXT MEETING: 08-08-2017



General Board Meeting

Minutes of BCMEA – August 8, 2017

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail,
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
THOMAS, Autum
WRIGHT, Mike

ABSENT:

FRANKLIN, Diane (RPEA)
SANDERS, Lacey
SCHIELE, Cheryl (ERS)

CALL TO ORDER: 5:32 PM

INTRODUCTION OF GUESTS: **Not applicable**

ADOPTION OF AGENDA:

MOTION TO ACCEPT THE AGENDA: 08-08-2017:

Motioned by: **Autum Thomas**

Seconded by: **Mike Wright**

Motion Carried

SECRETARY'S REPORT:

MOTION TO ACCEPT THE SECRETARY'S REPORT: 06-13-2017

Motioned by: **Mike Wright**

Seconded by: **Terry Edwards**

Motion Carried

MOTION TO ACCEPT THE SECRETARY'S REPORT: 07-11-2017

Motioned by: **Ian Sanders**

Seconded by: **Dana Johnston**

Motion Carried



General Board Meeting

TREASURER'S REPORT:

MOTION TO ACCEPT THE TREASURER'S REPORT: 06-30-2017

Motioned by: **Marygail Bender**

Seconded by: **Autum Thomas**

Motion Carried

MOTION TO ACCEPT THE TREASURER'S REPORT: 07-31-2017

Motioned by: **Terry Edwards**

Seconded by: **Dana Johnston**

Motion Carried

MOTION TO PAY Brian Clark for two (20 membership referrals = \$40.00
Total

Motioned by: **Mike Wright**

Seconded by: **Dana Johnston**

Motion Carried

CORRESPONDENCE:

Thank You card from scholarship recipient (EDWARDS
Rabo Bank correspondence)

WEB SITE: (Lacey Sanders)

Nothing to report at this time

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, to Public Relations Committee who will
review and forward information along to Board as needed.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders via T. Edwards, we are hovering right around 250

xxxx Total Gain = **xx** Loss = **xx**

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Nothing further beyond what has been sent via e-mail already.

Butte County Management Employees Association



General Board Meeting

BENEFITS:

Terry Edwards, Lacey Sanders

Reviewed items from most recent meetings,

- Monthly meetings are being scheduled from now till February

NEGOTIATIONS:

Tracey Carpenter, Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is inactive at this time.

SCHOLARSHIP:

Mike Wright, Chair + Jessica Pederson & Autum Thomas

Committee is inactive at this time.

ELECTIONS:

Dana Johnston, Chair; plus Marygail Bender, Ian Sanders & Autum Thomas

Committee is inactive at this time.

UNFINISHED BUSINESS:

Business Item:

1. **Initiation Fee Review** as to possible reword from what we decided at April Board Meeting
 - a. Passed on this item at this time, it will be incorporated when we review By Laws proposals |
2. **By Laws updates needed**
 - a. Ian Sanders will regroup the committee for review of changes
 - b. Tentative proposed an Annual Membership Meeting for 10-11-2017 @ Casa Ramos in Chico
 - c. Marygail Bender will ascertain information as to the location and report back at next meeting |

NEW BUSINESS:

Business Item:

1. **Letter to members as to County's Health Insurance Open Enrollment**
 - a. Terry Edwards will finalize the letter and forward to Marygail Bender for sending out to Dues Paying Members in the next couple of days

ANNOUNCEMENTS:

2017-08-08 Minutes - DRAFT.docx

Butte County Management Employees Association



General Board Meeting

[Nothing reported at this time]

MEMBER ISSUES:

BCMEA represented members:

[Nothing reported at this time]

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

2015: xx still open

2016: xx still open

2017:

xx Opened

<xx> Closed

xx Still Open

ADJOURNMENT: 5:58 PM

NEXT MEETING: 09-12-2017



General Board Meeting

Minutes of BCMEA – September 12, 2017

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail,
EDWARDS, Terry
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
THOMAS, Autum
WRIGHT, Mike
SCHIELE, Cheryl (ERS)]

ABSENT:

JOHNSTON, Dana

CALL TO ORDER: 5:38 PM

INTRODUCTION OF GUESTS: Not applicable

ADOPTION OF AGENDA:

MOTION TO ACCEPT THE AGENDA: 09-12-2017:

Motioned by: Ian Sanders

Seconded by: Autum Thomas

Motion Carried

SECRETARY'S REPORT:

MOTION TO ACCEPT THE SECRETARY'S REPORT: 08-08-2017

Motioned by: Jessica Pederson

Seconded by: Autum THomas

Motion Carried

TREASURER'S REPORT:

MOTION TO ACCEPT THE TREASURER'S REPORT: 08-31-2017

Motioned by: Lacey Sanders

Seconded by: Autum Thomas

Motion Carried



General Board Meeting

CORRESPONDENCE:

Nothing to report at this time

WEB SITE: (Lacey Sanders)

Updates were made as to County's Health Insurance Open Enrollment, with a reminder to contact County HR directly with any questions.

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, to Public Relations Committee who then reviewed and forwarded information along to Board as needed.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders via T. Edwards, we are hovering right around 250

247 Total Gain = **3** Loss = **2** with 2 applications pending

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Nothing further beyond what has been sent via e-mail already.

BENEFITS:

Terry Edwards, Lacey Sanders

Reviewed items from most recent meetings,

NEGOTIATIONS:

Tracey Carpenter, Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is inactive at this time.

SCHOLARSHIP:

Mike Wright, Chair +Jessica Pederson &Autum Thomas

Committee is inactive at this time.

ELECTIONS:

Dana Johnston, Chair; plus Marygail Bender, Ian Sanders & Autum Thomas

Committee is inactive at this time.



General Board Meeting

UNFINISHED BUSINESS:

Business Item:

1. **By Laws proposed updated to take forward to Membership Meeting**
 - a. Identify members of committee
 - b. Consistent font and size
 - c. Ian will review feedback from committee members and float the updated document for reviews

NEW BUSINESS:

Business Item:

1. **Proposed Annual Membership Meeting at Casa Ramos – Fair Street, Chico, CA**
 - a. 10-10-2017
 - b. No rental cost for the room
 - c. Minimum food charge of \$250.00
 - d. Can work off the menu or choose a limited menu
 - i. It was decided to have a Taco Bar set-up would give most flexibility
2. **Retirement – sick leave conversion as to Dental & Vision packages**
 - a. 10-10-2017

ANNOUNCEMENTS:

Nothing reported at this time

MEMBER ISSUES:

BCMEA represented members:

Nothing reported at this time

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

2015: 1 still open

2016: 4 still open

2017:

46 Opened

<24> Closed

22 Still Open

ADJOURNMENT: 7:03 PM

NEXT MEETING: 10-10-2017

2017-09-12 Minutes - DRAFT.docx

Butte County Management Employees Association



General Board Meeting

Minutes of BCMEA – **October 10, 2017**

Board Meeting Location: 7 County Center Dr.

The subject board meeting was replaced with a General Membership Meeting. This meeting was held at Casa Ramos on Fair Street in Chico California.

Discussions included the proposed revisions to our bylaws.

NEXT MEETING: 11-14-2017



General Board Meeting

Minutes of BCMEA – November 14, 2017

Board Meeting Location: 7 County Center Dr.

PRESENT:

BENDER, Marygail
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
THOMAS, Autum
WRIGHT, Mike
SCHIELE, Cheryl (ERS)

ABSENT:

NA

CALL TO ORDER: 5:32 PM

INTRODUCTION OF GUESTS: Not applicable

ADOPTION OF AGENDA:

MOTION TO ACCEPT THE AGENDA: 11-14-2017:

Motioned by: Lacey Sanders

Seconded by: Autum Thomas

Motion Carried

SECRETARY'S REPORT:

MOTION TO ACCEPT THE SECRETARY'S REPORT:

09-11-2017

10-10-2017

Motioned by: Mike Wright

Jessica Pederson

Seconded by: Dana Johnston

Lacey Sanders

Motion Carried

Motion Carried

TREASURER'S REPORT:

MOTION TO ACCEPT THE TREASURER'S REPORT:

09-11-2017

10-10-2017

Motioned by: Terry Edwards

Terry Edwards

2017-11-14 Minutes - DRAFT.docx



General Board Meeting

Seconded by: **Autum Thomas**
Motion Carried

Autum Thomas
Motion Carried

CORRESPONDENCE:

Nothing to report at this time

WEB SITE: (Lacey Sanders)

Updates as to reminders about Survey for the Bylaw vote & COLA's coming in December. Of the 245 members, 133 responded on the Bylaw survey thus far.

UPDATE FROM DIANNE FRANKLIN (RPEA):

Information relayed via Terry Edwards, to Public Relations Committee who then reviewed and forwarded information along to Board as needed.

COMMITTEE REPORTS:

MEMBERSHIP:

Lacey Sanders

245 Total Gain = -0- Loss = -0-
4 Pending

POLITICAL/PUBLIC RELATIONS:

Autum Thomas & Mike Wright

Nothing further beyond what has been sent via e-mail already.

BENEFITS:

Terry Edwards & Lacey Sanders

Reviewed items from most recent meetings (i.e. VSP shared information) and the Next meeting there may be a presentation by Delta Dental.

BYLAWS:

Ian Sanders - Chair, Marygail Bender, Terry Edwards, Dana Johnston & Lacey Sanders

Based on the responses thus far to the survey it is about 90% for the changes, the survey closes on 11-15-2017



General Board Meeting

NEGOTIATIONS:

Terry Edwards, Dana Johnston, Jessica Pederson, Ian Sanders, Lacey Sanders

Committee is inactive at this time.

SCHOLARSHIP:

Mike Wright - Chair, Jessica Pederson & Autum Thomas

Committee is inactive at this time.

ELECTIONS:

Dana Johnston - Chair; plus Marygail Bender, Ian Sanders & Autum Thomas

Committee is inactive at this time.

UNFINISHED BUSINESS:

Business Item:

1. **By Laws proposed updates:**
 - a. Shared with members at the General Meeting on 10-10-2017
 - b. Survey & vote relayed to members, ends on 11-15-2017
2. **Job Spec – Supervisor, Employment Services:**
 - a. Review as to possible inconsistency as to education piece between Supervisor and Program Manager
 - b. Will review further at our January meeting as to how to handle the various Job Spec requests that trickle in from County HR in a consistent manner

NEW BUSINESS:

Business Item:

1. **Rep List update needed**
 - a. Sheriff;s Office not on the listing at this time
 - b. Ian Sanders will be covering this department
 - c. No other gaps were identified
2. **Holiday Cards**
 - a. Yes
 - b. Based on discussion, it was determined that Lacey Sanders will order “flat cards” from VSP, not to exceed \$150
Motioned by: Lacey Sanders
Seconded by: Jessica Pederson
Motion Carried
 - c. Lacey, Autum & Jessica will meet once received to affix labels and route to members by county courier



General Board Meeting

3. **Board Vacancies**
 - a. Currently one member in the “Odd Year” term
 - b. As of 06-30-2018 there will be one in the “Even Year” term
 - c. We have a couple of possible candidates, will encourage them to attend meetings in early 2018

4. **Savings Account Maximum**
 - a. Discussion as to what threshold we want to give us the resources to handle potential arbitrations
 - b. We will add a footnote to the budget referencing the # of days this reserve would support

5. **December Board Meeting & Holiday Dinner**
 - a. Autumn will call to set reservation for us
 - b. \$30 limit on the “white elephant” gift exchange

6. **Job Specifications**
 - a. Librarian – update to the education piece
 - b. Supervisor Facility Services
 - c. Contracts Procurement
 - i. Further discussion at January meeting

ANNOUNCEMENTS:

|Nothing reported at this time|

MEMBER ISSUES:

BCMEA represented members:

|Nothing reported at this time|

MEET AND CONFER, GRIEVANCES, GLOBAL ISSUES, other ERS actions:

2015: 1 still open

2016: 4 still open

2017:

58 Opened

<36> Closed

22 Still Open

ADJOURNMENT: 6:51 PM

NEXT MEETING: 12-12-2017

|2017-11-14 Minutes - DRAFT.docx

Butte County Management Employees Association



General Board Meeting

Minutes of BCMEA – December 12, 2017

*Board Meeting Location:
Holiday Dinner Gathering at Gold Country*

PRESENT:

BENDER, Marygail,
EDWARDS, Terry
JOHNSTON, Dana
PEDERSON, Jessica
SANDERS, Ian
SANDERS, Lacey
THOMAS, Autum
WRIGHT, Mike
SCHIELE, Cheryl (ERS)]

ABSENT:

NA

CALL TO ORDER: 5:30 PM

ADOPTION OF AGENDA: We did not have a formal meeting at this holiday gathering, as we had no pressing issues.

SECRETARY'S REPORT:

Acknowledged the receipt of notification that the November Minutes are not ready; they will be submitted, reviewed and approved at the meeting on 01-09-2018.

TREASURER'S REPORT:

Acknowledged the receipt of the November Financial reports; they will be reviewed and approved at the meeting on 01-10-2017:

COMMITTEE REPORTS:

No reports were made at this meeting

BUSINESS ITEMS:

None

ADJOURNMENT: 7:00 PM

NEXT MEETING: 01-09-2018 (Date was modified to Tuesday / January 16, 2018 via e-mail communication in late December in light of limited Board Member availability for the 9th of January.)

2017-12-12 Minutes - DRAFT.docx